

## **SULLIVAN COUNTY NH**

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### **Board of Commissioners – Public Meeting Minutes**

**Date:** Thursday, March 04, 2010      **Time:** 3 PM  
**Place:** Remington Woodhull County Complex, 14 Main Street, Newport  
NH 03773

#### **Attendees:**

Jeffrey Barrette – Board of Commissioner, *Chair*  
Bennie Nelson – Board of Commissioner, *Vice Chair*  
Ethel Jarvis – Board of Commissioner, *Clerk*  
Greg Chanis – *County Administrator*  
Michael Prozzo – *Sullivan County Sheriff*  
Ross Cunningham – *Department of Corrections Superintendent*  
Sharon Callum – *Administrative Assistant / Minute Taker*

#### **Public Attendees:**

Laurie Larkin, The Orion Group - *Orion House*  
Steven Cunningham O.D. - *County State Delegate*  
Kristen Senz - *Eagle Times Staff Reporter*

**3:05 PM**      The meeting was opened by the Chair, Jeffrey Barrette. All recited the *Pledge of Allegiance*.

### **Agenda Item No. 1.      County Administrator's Report**

#### Agenda Item No. 1.a.      Woodhull County Complex Security Policies

Mr. Chanis and Sheriff noted the Sheriff's Office and County have been preparing the area where the donated security x-ray machine will be located and are redesigning the front entrance in order to tighten security with incoming and outgoing traffic flow; in doing so, they are issuing new ID badges for County and State staff to more clearly identify personnel as they enter through the front entrance – all staff will need to show governmental ID as they enter through that entrance; new directional signage will be purchased, also. Chanis confirmed ID's with radio chips cost \$7 a piece vs. cards without chips are a couple dollars.

#### Agenda Item No. 1.b.      Community Corrections Center (CCC) Update

Mr. Chanis noted North Branch recently reviewed the CCC construction budget. Chanis circulated a copy of the most current report [Appendix A.1-3] – and drew their attention to the last page, which reflected current project estimate \$6,938,734.87 – this amount includes the \$250,000 contingency, therefore, they are still within budget. Chanis noted there are other items not accounted for; construction is going well and they've picked up time; the Construction Manager's estimate of completion is early August; copies of CCC current construction pictures were circulated. The Board will perform a tour of construction sight 2:30 p.m. 3/18/2010, just before the regular meeting.

#### Agenda Item No. 1.c.      County Government Month – April – Healthy Counties, Update and Draft Press Release

A County Government Month: Healthy Counties draft press release was circulated. Mr. Chanis noted, the PHN Coordinator and staff have spear headed the event, a full calendar will be available on line at the PHN link off the County website; NH Primex has donated pedometers to the County to distribute to County employees to encourage employees to participate in a "Walking Challenge" – prizes will be awarded to those who accumulate the most steps for the month, prizes include a free few months membership to *Vital Signs* fitness Center at Valley Regional Hospital in Claremont; and they are working on attaining other free fitness memberships.

## **Agenda Item No. 2. Commissioners' Report**

### Agenda Item No. 2.a. Sullivan County Criminal Justice Coordinating Committee March 4<sup>th</sup> Meeting Update

Commissioner Nelson noted the SCCJCC met this morning and was well attended; Kevin Warwick provided an overview at the SCCJCC meeting of the DOC programming, the new facility, current grants and grants they may apply for. Nelson requested a copy of the one page PowerPoint list of grants. He noted, DOC Programs Director, Jane Coplan, filled the committee in on the Dartmouth documentary proposal [discussed at the 2/18/10 Board meeting]. After a brief discussion, Commissioner Nelson and Supt. Cunningham set the next SCCJCC meeting for May 20<sup>th</sup> at the Ahern Building, to be followed by a tour of the CCC construction site.

### Non Agenda Item County Payroll / Human Resources Software Conversation Update

Mr. Chanis noted the software conversion has been "monumental"; Laurie Geer, Sam Fletcher, and Janice Bryk have been working hard on the project; they have scheduled a parallel payroll for the next payroll; they are scheduled to go live with just the new software April 2<sup>nd</sup>; the conversion is going "pretty well", but occurring later than they anticipated as they've run into a lot of complications due to the numerous shift differentials.

### Agenda Item No. 2.b. Second Chance Act Mentoring Grants to Nonprofit Organizations FY 2010 – The Orion Group Application

Mr. Chanis, introduced Laurie Larkin of The Orion Group, Orion House. A copy of the Second Chance Act Mentoring Grants to Nonprofit opportunity notice, along with a draft of the letter of support, was circulated [Appendix B]. Ms. Larkin distributed a four page PowerPoint [Appendix C.1-4.] regarding the collaboration within the program, how the grant funds would support the mentoring for the inmates as they transition from the jail to the community. It was noted, The Orion Group would be fiscal agent for this grant. Ms. Larkin explained The Orion Group is made up of four non profits: 1) The Orion House, 2) Granite Hill School, 3) Mountain View Counseling, and 4) Orion Prevention Information & Education. Ms. Larkin noted they met with Supt. Cunningham and Mr. Chanis on how The Orion Group could support the County; this support will follow along with the CCC Reentry model; they'll have both male and female mentors to be there for pre and post release clients, to connect with the inmate and provide support for them as they enter the community; support would include getting the client to treatment, education programs, and families – all items needed to integrate back into the community; Orion Group anticipates 20-25 volunteers; they'll have a discharge planner to work with the

inmate upon release and a substance abuse councilor; grant application is due 3/18/2010 – they are excited about the collaboration with DOC and how The Orion Group can work with the integration for inmates into the community – they want to keep the community safe; they would have both mentors and substance abuse counselors work in client groups as well as with the individual. They'll be providing supportive role training for the volunteer mentors, as mentors need to make a firm commitment to be there for the client within the community, to understand their boundaries and how to break the cycle. The grant would provide 18 month funding / a two year cycle. The Substance Abuse Councilor will work closely with the mentors. Cunningham confirmed they already have 10-15 volunteers on a list they currently use to draw from for the mentor roles; they just had five women conduct AA meetings for the female population. Ms. Larkin confirmed they have worked with 18 to 19 year olds, but not adults; however, she assured the Board they bring to the project The Orion Groups management living skills, the Granite Hill School educational piece, and their community contacts. Commissioner Barrette pointed out that the better outcomes they can provide for the adults inmates as they reenter the community, would, ultimately, affect better outcomes for their children in the future. Commissioner Nelson discussed the community collaborations that Ms. Coplan had briefed the SCCJCC members on during their earlier meeting. The Commissioners and Mr. Chanis reviewed the letter of support, and signed the original letter. A copy of the letter was made, distributed to the Ms. Senz and Cunningham and the original was given to Ms. Larkin.

3:44 Ms. Larkin left the meeting.

#### Non Agenda Item                      FY11 Budget Meetings

The Board concurred on holding the FY11 Budget meetings with the County Department Heads, to include an invitation to the Executive Finance Committee and all other Delegates interested in participating, Mondays and Fridays beginning April 5<sup>th</sup> 8:30 – 4:00; these meetings are open to the public. The first department to be scheduled: 4/5/10 8:30 AM will be Department of Corrections. Ms. Callum will create the schedule and notify department heads and Delegates.

### **Agenda Item No. 3.                      Public Participation**

Representative Steve Cunningham noted he was appointed to the NH Legislative Municipal and County Government Committee. He asked if the County was aware of HB646 [the bill: "*relative to caps on total billings to counties for nursing home care services*"]; the committee voted to stop the practice of dumping the obligation to the County, his committee simplified the wording and returned it to Finance; he noted \$36,814,817 million would have been taken from the counties – Chanis inserted the Sullivan County share would have been 5% of that amount – Rep. Gagnon was also appointed to the committee.

Representative Cunningham inquired about the County grants. Ms. Callum indicated County grant applications are currently being accepted, with the application deadline Monday March 22<sup>nd</sup>. Mr. Chanis added that once the applications arrive, they are reviewed to make sure they are complete, then an interview is set for the program directors to present to the Commissioners. Commissioner Barrette noted applications include program statistics and financials.

**Agenda Item No. 4. Meeting Minutes Review**

Agenda Item No. 4.a. December 17, 2009 2 PM Executive Session  
Still not in typed format – awaiting final documentation.

Agenda Item No. 4.b. February 18, 2010 Public Meeting Minutes

**4:04 Motion: approve the minutes [2/18/10 3 PM] as printed.**  
**Made by: Nelson. Seconded by: Jarvis.**  
**Voice vote: All in favor.**

**Non Agenda Item DOE Energy Block Grant Update**

Mr. Chanis reminded the Board of the four projects the energy block grant was funding and that one of the project's, the solar panel hot water heating system for the CCC project, is anticipated to come in under the estimate, by approximately \$50,000; as they are unable to add more solar panels to the system due to the complexity, Mr. Chanis will be contact the DOE to see if they can use the unspent funds to apply towards energy efficiency work needed as the result of a pending energy audit at the UNH Cooperative Extension, either in the form of a new boiler, which recently failed, or to use towards replacing windows at the cooperative extension. Mr. Chanis confirmed he'd be contact the firm to begin the energy audit.

**Agenda Item No. 5. Adjourn Meeting**

**4:15 Motion: to adjourn the meeting.**  
**Made by: Jarvis. Seconded by: Nelson.**  
**Voice vote: All in favor.**

Respectfully submitted,



Ethel Jarvis, Clerk  
Board of Commissioners

EJ/s.c.

Date signed: 3-24-10



Sullivan County NH, Board of Commissioners

**REGULAR BUSINESS MEETING  
AGENDA - Revised**

**Thu., March 4, 2010, 3 PM**

Place: Remington Woodhull County State Buildings  
14 Main Street, Newport NH 03773 – Commissioners' Conference Room

- |                   |    |  |
|-------------------|----|--|
| 3:00 PM – 3:20 PM | 1. | County Administrator's Report  |
|                   | a. | Woodhull County Complex Security Policies  |
|                   | b. | Community Corrections Center (CCC) Update  |
|                   | c. | County Government Month – April – Healthy Counties, Update and Draft Press Release             |
| 3:20 PM – 3:40 PM | 2. | Commissioners' Report  |
|                   | a. | SC Criminal Justice Coordinating Committee 3/4/10 Meeting Update, <i>Commissioner Nelson</i>   |
|                   | b. | Second Chance Act Mentoring Grants to Nonprofit Organizations FY2010 – Orion Group Application |
| 3:40 PM – 3:55 PM | 3. | Public Participation   |
| 3:55 PM – 4:00 PM | 4. | Meeting Minutes Review   |
|                   | a. | Dec. 17, 2009 2 PM Executive Session   |
|                   | b. | Feb. 18, 2010 2 PM Executive Session   |
| 4:30 PM           | 5. | Adjourn meeting  |

*Upcoming Events:*

- **Mar. 18<sup>th</sup>, Thu.**      **S.C. Board of Commissioners Next Regular Business Meeting**
- **Time: 3:00 PM.** Place: Unity, 5 Nursing Home Drive, Sullivan County Health Care Building, 1<sup>st</sup> Floor - Frank Smith Living Room.

Sullivan County Community Corrections Center - Phase TWO							
North Branch Construction, Inc.							
Description	Original Est.	MTD Cost	JTD Cost	Committed Costs	Cost to Complete	Revised estimate	Variance
CM as Agent - Phase 2	\$ 200,000.00	\$ 19,127.50	\$ 97,105.50	\$ 102,894.50	\$ 20,000.00	\$ 220,000.00	\$ (20,000.00)
FM Review / (SFC)	\$ 1,500.00	\$ -	\$ 1,728.00	\$ 672.00	\$ -	\$ 2,400.00	\$ (900.00)
Transportation & Reimbursables	\$ 14,041.00	\$ 224.39	\$ 1,646.79	\$ 12,394.21	\$ -	\$ 14,041.00	\$ -
Temporary Water	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00	\$ -
Temporary Toilet	\$ 2,250.00	\$ -	\$ 780.00	\$ -	\$ 1,470.00	\$ 2,250.00	\$ -
Project Clean-up	\$ 32,640.00	\$ -	\$ -	\$ -	\$ 32,640.00	\$ 32,640.00	\$ -
Testing JTC	\$ 25,000.00	\$ 6,432.00	\$ 15,628.36	\$ -	\$ 9,371.64	\$ 25,000.00	\$ -
SMP Design Fees	\$ 328,635.00	\$ -	\$ 277,215.50	\$ 45,284.50	\$ -	\$ 322,500.00	\$ 6,135.00
Legal fees	\$ 4,000.00	\$ -	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ (1,000.00)
Misc County Expenses	\$ 70,000.00	\$ -	\$ 7,617.56	\$ -	\$ 1,300.00	\$ 8,917.56	\$ 61,082.44
Phoenix precast - Trans Pad.	\$ -	\$ -	\$ 1,550.00	\$ -	\$ -	\$ 1,550.00	\$ (1,550.00)
Fairpoint	\$ -	\$ -	\$ 7,154.23	\$ -	\$ -	\$ 7,154.23	\$ (7,154.23)
Utility Locating svc.	\$ -	\$ -	\$ -	\$ 338.10	\$ -	\$ 338.10	\$ (338.10)
St. Pierre sand for Propane relo.	\$ -	\$ -	\$ 21.56	\$ -	\$ -	\$ 21.56	\$ (21.56)
Cohen steel - bollards	\$ -	\$ -	\$ -	\$ 623.70	\$ -	\$ 623.70	\$ (623.70)
KNE F&I Day Rm. Door	\$ -	\$ -	\$ 2,775.00	\$ -	\$ -	\$ 2,775.00	\$ (2,775.00)
Survey (Bartlett)	\$ 7,345.00	\$ -	\$ 2,929.50	\$ -	\$ 4,415.50	\$ 7,345.00	\$ -
Borings & Geotech	\$ 5,900.00	\$ -	\$ -	\$ -	\$ 5,900.00	\$ 5,900.00	\$ -
Satellite TV	\$ -	\$ -	\$ -	\$ -	\$ 6,857.35	\$ 6,857.35	\$ (6,857.35)
Landscape Budget	\$ -	\$ -	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00	\$ (30,000.00)
CS Welding - Security fence	\$ -	\$ -	\$ 13,300.00	\$ 500.00	\$ -	\$ 13,800.00	\$ (13,800.00)
Fence Improvements	\$ -	\$ -	\$ 297.00	\$ -	\$ 8,998.00	\$ 9,295.00	\$ (9,295.00)
Purchase TV's	\$ -	\$ -	\$ 5,159.84	\$ -	\$ -	\$ 5,159.84	\$ (5,159.84)
Bond Issuance Cost	\$ -	\$ -	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	\$ (20,000.00)
Jan. County Credit Card	\$ -	\$ -	\$ 952.07	\$ -	\$ -	\$ 952.07	\$ (952.07)
SIGNAGE ALLOWANCE	\$ -	\$ -	\$ -	\$ -	\$ 22,000.00	\$ 22,000.00	\$ (22,000.00)
Short Term Bond Interest	\$ -	\$ -	\$ 8,044.93	\$ -	\$ -	\$ 8,044.93	\$ (8,044.93)
Blower Door Testing - (Bldg. Diagnostics)	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ (5,000.00)
SITE / CONCRETE PRIME - Phase 2							
Jeremy Hiltz Construction - BASE	\$ 1,009,229.00	\$ 74,194.40	\$ 718,411.65	\$ 184,577.35	\$ -	\$ 902,989.00	\$ 106,240.00
CO-3 Retaining wall credit - #1	\$ -	\$ -	\$ (6,000.00)	\$ -	\$ -	\$ (6,000.00)	\$ 6,000.00
Site Light add (SKE5) - #1	\$ -	\$ -	\$ 1,155.00	\$ -	\$ -	\$ 1,155.00	\$ (1,155.00)
CO-2a Paving credit - #1	\$ -	\$ -	\$ (5,442.00)	\$ -	\$ -	\$ (5,442.00)	\$ 5,442.00
CO-2b Perimeter Drain add - #1	\$ -	\$ -	\$ 4,450.00	\$ -	\$ -	\$ 4,450.00	\$ (4,450.00)
CO-4 Insulate shallow-water line - #1	\$ -	\$ -	\$ 2,500.00	\$ -	\$ -	\$ 2,500.00	\$ (2,500.00)
Regrade for security fence - #1	\$ -	\$ -	\$ 753.00	\$ -	\$ -	\$ 753.00	\$ (753.00)
Add underdrain mod. Driveway	\$ -	\$ -	\$ -	\$ -	\$ 11,913.00	\$ 11,913.00	\$ (11,913.00)
Sink Base Pier - #2	\$ -	\$ -	\$ -	\$ 1,221.00	\$ -	\$ 1,221.00	\$ (1,221.00)
add 10" Gate Valve - #2	\$ -	\$ -	\$ -	\$ 1,410.00	\$ -	\$ 1,410.00	\$ (1,410.00)
BUILDING PRIME - Phase 2							
ALL SEASONS CONSTRUCTION	\$ 2,756,613.00	\$ -	\$ 126,298.94	\$ 1,778,287.06	\$ -	\$ 1,904,586.00	\$ 852,027.00

## Sullivan County Community Corrections Center - Phase TWO

### North Branch Construction, Inc.

Description	Original Est.	MTD Cost	JTD Cost	Committed Costs	Cost to Complete	Revised estimate	Variance
Signage adjustment - #1	\$ -	\$ -	\$ -	\$ 3,200.00	\$ -	\$ 3,200.00	\$ (3,200.00)
Int. railing credit - #1	\$ -	\$ -	\$ -	\$ (30,742.00)	\$ -	\$ (30,742.00)	\$ 30,742.00
Paint substitute SW (Pro-Mar for epoxy at walls) - #1	\$ -	\$ -	\$ -	\$ (4,260.00)	\$ -	\$ (4,260.00)	\$ 4,260.00
Delete Carpet tile #1 - #1	\$ -	\$ -	\$ -	\$ (2,635.00)	\$ -	\$ (2,635.00)	\$ 2,635.00
Sub. Stained maple for solid surf. Caps & aprons - #1	\$ -	\$ -	\$ -	\$ (3,080.00)	\$ -	\$ (3,080.00)	\$ 3,080.00
Dwgs. - #1	\$ -	\$ -	\$ -	\$ 197.60	\$ -	\$ 197.60	\$ (197.60)
Delete SS sills & add maple (VOID)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Add OSB at ceilings 117, 118, 148, 149 - #2	\$ -	\$ -	\$ -	\$ 2,987.00	\$ -	\$ 2,987.00	\$ (2,987.00)
Loading dock LVL's - #2	\$ -	\$ -	\$ -	\$ 3,121.90	\$ -	\$ 3,121.90	\$ (3,121.90)
RFI-7 Net Credit	\$ -	\$ -	\$ -	\$ -	\$ (522.00)	\$ (522.00)	\$ 522.00
Tectum (ALT. 6) Panels	\$ -	\$ -	\$ -	\$ -	\$ 2,932.00	\$ 2,932.00	\$ (2,932.00)
Add OSB at walls 118, 148 - #2	\$ -	\$ -	\$ -	\$ 2,102.16	\$ -	\$ 2,102.16	\$ (2,102.16)
Add Bond Beam @ Firewall - #2	\$ -	\$ -	\$ -	\$ 655.98	\$ -	\$ 655.98	\$ (655.98)
Type M windows - #2	\$ -	\$ -	\$ -	\$ 1,740.00	\$ -	\$ 1,740.00	\$ (1,740.00)
Girder trusses	\$ -	\$ -	\$ -	\$ -	\$ 1,468.85	\$ 1,468.85	\$ (1,468.85)
Change Trusses - Drift Condition	\$ -	\$ -	\$ -	\$ -	\$ 1,461.00	\$ 1,461.00	\$ (1,461.00)
<b>MECHANICAL PRIME- Phase 2</b>							
KPMB	\$ 614,000.00	\$ 105,011.00	\$ 254,704.50	\$ 495,719.50	\$ -	\$ 750,424.00	\$ (136,424.00)
Add sink P-9 - #1	\$ -	\$ -	\$ -	\$ 1,389.30	\$ -	\$ 1,389.30	\$ (1,389.30)
New Duct Layout - #1	\$ -	\$ -	\$ -	\$ 4,629.35	\$ -	\$ 4,629.35	\$ (4,629.35)
Delete Bath fixtures & add water fountain - #1	\$ -	\$ -	\$ -	\$ (240.30)	\$ -	\$ (240.30)	\$ 240.30
<b>SPRINKLER PRIME - Phase 2</b>							
Hampshire Fire Protection	\$ 110,000.00	\$ 14,817.50	\$ 18,082.50	\$ 34,817.50	\$ -	\$ 52,900.00	\$ 57,100.00
<b>FF&amp;E</b>							
Furniture Budget (see below)	\$ 200,000.00				\$ -	\$ -	\$ 200,000.00
Detention Furniture (Norix)				\$ 20,300.52		\$ 20,300.52	\$ (20,300.52)
Office Furn. (Office resources)					\$ 65,739.94	\$ 65,739.94	\$ (65,739.94)
Metal Lockers (All Seasons?)					\$ 11,150.00	\$ 11,150.00	\$ (11,150.00)
Art work					\$ 8,000.00	\$ 8,000.00	\$ (8,000.00)
Steel Double Bunks (CS Welding)	\$ -	\$ 10,000.00	\$ 10,000.00	\$ 29,880.00		\$ 39,880.00	\$ (39,880.00)
Phone system	\$ 20,000.00				\$ 5,000.00	\$ 5,000.00	\$ 15,000.00
Computer system	\$ 30,000.00				\$ 20,000.00	\$ 20,000.00	\$ 10,000.00
Kitchen Equipment (Northeast)	\$ 60,000.00			\$ 37,452.00	\$ 2,548.00	\$ 40,000.00	\$ 20,000.00
Video Visit/Conference	\$ 101,544.00				\$ -	\$ -	\$ 101,544.00
RELOCATE LAUNDRY EQUIP.	\$ 5,000.00				\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
SECURITY VENDOR (KNE)	\$ 307,956.00	\$ -		\$ -	\$ 302,930.00	\$ 302,930.00	\$ 5,026.00
MISC FFE	\$ -	\$ -		\$ 7,000.00	\$ 43,000.00	\$ 50,000.00	\$ (50,000.00)
<b>POLE LINE PRIME</b>							

## Sullivan County Community Corrections Center - Phase TWO

### North Branch Construction, Inc.

Description	Original Est.	MTD Cost	JTD Cost	Committed Costs	Cost to Complete	Revised estimate	Variance
I.C. Reed Pole Line Prime	\$ 42,251.00	\$ -	\$ 42,251.00	\$ -	\$ -	\$ 42,251.00	\$ -
Daniels Elect. Site Electric	\$ 30,600.00	\$ -	\$ 31,200.00	\$ -	\$ -	\$ 31,200.00	\$ (600.00)
IC Reed - Nursing Home re-feed	\$ 14,750.00	\$ -	\$ 14,750.00	\$ -	\$ -	\$ 14,750.00	\$ -
Temp Phone Line - Daniels Elec. DELETED	\$ 1,075.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,075.00
<b>ELECTRICAL PRIME</b>							
Longchamps Electric	\$ 345,000.00	\$ 44,090.00	\$ 69,255.00	\$ 292,820.00	\$ -	\$ 362,075.00	\$ (17,075.00)
VE credit - Motion detectors 1/19/10 - #2	\$ -	\$ -	\$ -	\$ (731.00)	\$ -	\$ (731.00)	\$ 731.00
RFI-7 credit - #2	\$ -	\$ -	\$ -	\$ (1,949.91)	\$ -	\$ (1,949.91)	\$ 1,949.91
Jail Attic security - #1	\$ -	\$ -	\$ 2,500.00	\$ 340.00	\$ -	\$ 2,840.00	\$ (2,840.00)
VE Lighting adjustment (LEI-3)	\$ -	\$ -	\$ -	\$ -	\$ 5,650.00	\$ 5,650.00	\$ (5,650.00)
Laundry Electric RFI-19 - (LEI-5)	\$ -	\$ -	\$ -	\$ 4,109.00	\$ -	\$ 4,109.00	\$ (4,109.00)
SKE 17,18,19 (LEI-6)	\$ -	\$ -	\$ -	\$ -	\$ 3,397.00	\$ 3,397.00	\$ (3,397.00)
Roof Monitor (LEI-7) - VOID	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(LEI-8)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Message Board (LEI-9)	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00	\$ (4,000.00)
<b>Contingency</b>							
	\$ 50,000.00	\$ -	\$ -		\$ 250,000.00	\$ 250,000.00	\$ (200,000.00)
<b>PHASE 2 ESTIMATE TOTALS</b>	<b>\$ 6,389,829.00</b>	<b>\$ 273,896.79</b>	<b>\$ 1,753,775.43</b>	<b>\$ 3,027,026.02</b>	<b>\$ 889,620.28</b>	<b>\$ 5,670,421.73</b>	<b>\$ 719,407.27</b>
			<b>31%</b>		<b>\$ 5,670,421.73</b>		
<b>PHASE 1 ACTUAL COST</b>	<b>\$ 1,336,319.00</b>					<b>\$ 1,268,313.14</b>	
<b>ORIGINAL PROJECT ESTIMATE</b>	<b>\$ 7,726,148.00</b>				<b>CURRENT PROJECT ESTIMATE</b>	<b>\$ 6,938,734.87</b>	
<b>TOTAL PROJECT BUDGET</b>	<b>\$ 6,900,000.00</b>				<b>TOTAL PROJECT BUDGET</b>	<b>\$ 6,900,000.00</b>	





APPENDIX B

# SULLIVAN COUNTY

*Serving the communities of:*

Acworth, Charlestown, Claremont, Cornish, Croydon, Goshen, Grantham, Langdon,  
Lempster, Newport, Plainfield, Springfield, Sunapee, Unity and Washington

**Commissioners Office**

14 Main Street  
Newport, NH 03773  
Tel. (603) 863-2560  
Fax. (603) 863-9314  
E-mail: [commissioners@sullivancountynh.gov](mailto:commissioners@sullivancountynh.gov)

**County Manager**

14 Main Street  
Newport, NH 03773  
Tel. (603) 863-2560  
Fax. (603) 863-9314  
E-mail: [manager@sullivancountynh.gov](mailto:manager@sullivancountynh.gov)

**Dept. of Corrections**

103 County Farm Rd.  
Claremont, NH 03743  
Tel. (603) 542-8717  
Fax. (603) 542-4311  
E-mail: [doc@sullivancountynh.gov](mailto:doc@sullivancountynh.gov)

**Facilities &  
Operations Dept.**

5 Nursing Home Dr.  
Claremont, NH 03743  
Tel. (603) 542-9511 Ext 230  
Fax. (603) 542-2829  
E-mail: [facilities@sullivancountynh.gov](mailto:facilities@sullivancountynh.gov)

**Human Resources**

5 Nursing Home Dr.  
Claremont, NH 03743  
Tel. (603) 542-9511 Ext. 286  
Fax. (603) 542-9214  
E-mail: [humanresources@sullivancountynh.gov](mailto:humanresources@sullivancountynh.gov)

**Human Services**

5 Nursing Home Dr.  
Claremont, NH 03743  
Tel. (603) 542-9511 Ext 210  
Fax. (603) 542-9214  
E-mail: [humanservices@sullivancountynh.gov](mailto:humanservices@sullivancountynh.gov)

**Sullivan County Health Care**

5 Nursing Home Dr.  
Claremont, NH 03743  
Tel. (603) 542-9511  
Fax. (603) 542-9214  
E-mail: [nursinghome@sullivancountynh.gov](mailto:nursinghome@sullivancountynh.gov)

March 2, 2010

Gary L. Dennis, PhD  
Senior Policy Advisor for Corrections  
Bureau of Justice Assistance, Department of Justice  
Officer of Justice Programs  
810 Seventh Street, NW  
Washington, DC 20531

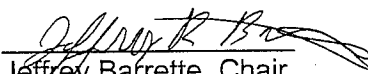
Re: Second Chance Act Mentoring Grants to Nonprofit Organizations FY2010  
Competitive Grant Announcement (CFDA #16.812)  
Letter of Commitment & Support

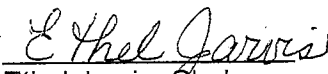
Dear Dr. Dennis:

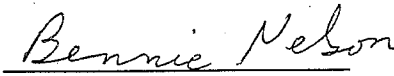
This letter is to express our strong commitment to the Second Chance Act application Mentoring application by The Orion Group in Sullivan County. In talking with many of the key stakeholders in the County, there is no question that there is a commitment to continue to evaluate and improve services for offenders in the Sullivan County. Our County is committed to providing support for this project including the support and participation in all meetings as well as ongoing coordination of efforts regarding development of the program model. The County continues to advance their reentry efforts and more and more people have become involved in these reentry efforts. These efforts would assist the county in creating a comprehensive reentry model. The Second Chance Mentoring initiative would help the county to move this comprehensive initiative forward.

Our work during the last four years in the planning and development of a community reentry center could be enhanced greatly by these additional resources. We are excited about our continued collaboration on this project in the coming months and years. Clearly a system wide response that includes treatment and transitional services for offenders will enhance our public safety efforts in Sullivan County.

Respectfully Submitted,

  
Jeffrey Barrette, Chair  
County Commissioner

  
Ethel Jarvis, Clerk  
County Commissioner

  
Bennie Nelson, Vice Chair  
County Commissioner

  
Greg Chanis, County Administrator

**Sullivan County Department of Corrections and  
The Orion Group <sup>TM</sup>**

**Second Chance Act  
Mentoring Grant to Non Profit  
Organizations**

## PURPOSE OF GRANT APPLICATION

- Support inmates as they transition from the re-entry program of the DOC
- Community Mentors will work with inmates pre and post release
- Community Mentors will assist the inmates with developing strong community support systems

## STAFFING OF PROJECT

- Mentorship Coordinator
- Substance Abuse Clinician
- Discharge Planner

## HOW DOES THIS HELP THE COUNTY?

- Supports the DOC with the purpose of assisting inmates to be successful in the community
- Goal of reducing recidivism
- No cost to County for services for released inmates